

Report of Assistant Chief Executive (Citizens and Communities)

Report to South (Inner) Area Committee

Date: Wednesday 4th June 2014

Subject: A Summary of Key Work Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate;
 - b) consider and approve Youth Activities fund applications (**Appendix 2**);
 - c) agree to delegate authority to the Children & Young People Sub group to make decisions on further applications outside of the Area Committee following consultation with Members.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall that at the June 2011 Area Committee a revised title and format for report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Area Chairs Forum

- 3.2.1 The Area Chairs Forum took place on **2nd May 2014** and the minutes of the meeting held on 28th February 2014 were approved and are attached at **Appendix 1**. The dates for future Area Chairs Forum meetings are still to be confirmed.

4.0 Updates by theme: Children Services – Lead Member: Cllr Angela Gabriel

4.1 Children and Young People's Sub Group

- 4.1.1 The Children and Young People's sub group met on 15th May and assessed 17 applications for Youth Activities Funding amounting to **£88,162.75**. The subgroup took into account the recommendations of the Inner South Youth Panel which had reviewed the applications.
- 4.1.2 7 applications totalling **£21,350.00** have been recommended for approval by the Area Committee leaving a balance of **£30,213.39**. **Appendix 2** provides summaries of the projects that the sub group have recommended for funding.
- 4.1.3 The sub group is due to reconvene on the **3rd of June 2014** to consider other projects for funding.
- 4.1.4 Given the timescales between Area Committee meetings, to ensure some activities are delivered during the summer, it is proposed that Area Committee agree to delegate authority to the Children and Young People's Sub Group to approve further projects up to the maximum amount of Youth Activities Funding available.

4.1.5 Youth Activities funding available for 2014/15 is shown in the table below:

Activities Fund Delegation 2014/15		Ward Split		
		8-17 Population (8322)		
		2549	2335	3438
		Beeston & Holbeck £	City & Hunslet £	Middleton Park £
Funding available 2014/15	49,728	15,232	13,952	20,544
Balance from 2013/14	1,836.14	456.25	817.24	562.65
Total Available	51,564.14	15,688.25	14,769.24	21,106.65

5.0 Updates by Theme: Employment, Skills & Welfare - Lead Member: Cllr Kim Groves

5.1 Employment, Skills and Welfare Board

5.1.1 The Board last met on the 16th May 2014. Minutes from the meeting will be presented at a future Area Committee meeting. Highlights from the meeting include:

Welfare Issues:

- Update on work of the Debt Forum
- Addressing loan sharks
- JSA Figures 2013 and 2014 in Inner South

Young People & NEET:

- Leeds Pathways Page
- NEET reduction partnership
- NEET event – feedback

Member conversations with young people

- Member workshops
- Igen sessions with Members

Training & Employment:

- Construction Apprenticeships – update
- Construction Fair

5.1.2 The minutes from the meeting held on the 11th February 2014 are available on request.

5.1.3 Community Learning Provision 2014/17

5.1.4 Leeds City Council's Employment and Skills Service will shortly be going out to tender for a framework of providers to deliver Community Learning Programmes over the next three academic years, commencing September 2014. A broad and balanced programme of

targeted learning opportunities is required for adults aged 19 and over (25 and over for Learners with Learning Difficulties and/or Disabilities [LLDD]).

5.1.5 The programme will be funded by the Skills Funding Agency and there will be opportunities for providers to bid to deliver one or more of the following:

- Personal and Community Development Learning
- Family English, Maths and Language
- Wider Family Learning
- Skills for Jobs activity
- Projects targeting learners with complex needs and/or involving non-standard delivery
- Adult Skills budget to run accredited programmes

5.1.6 The closing date for the tender returns is **12 noon on 11th June 2014**. Full details will be released on the Council's tendering website Yortender. www.yortender.co.uk

5.2 South East Leeds Debt Forum

5.2.1 A recent meeting of the debt forum took place on Tuesday 1st April at St Georges Centre, Middleton. Minutes of the meeting are available on request from The South East Area Support Team. Particular items to note are listed below:

5.2.2 Presentations were received from:

- Illegal Money Lending Team - A national service with a hotline for reporting loan sharks. Telephone: 0300 555 2222 reportaloanshark@stoploansharks.gov.uk
- Mike McAughtrie was keen to establish links with trusted local partners who could encourage victims to pass information on about illegal lenders operating in South Leeds. People can report information anonymously.
- The project has developed new teaching resources for schools. PDF download available here <http://www.birmingham.gov.uk/stoploansharks>

5.2.3 Christians Against Poverty (CAP)

5.2.4 Malcolm Lamb – South Leeds Centre Manager gave an overview of the services offered by CAP. There are three strands to their work.

- Face to face debt advice including home visits. Option for clients to open a CAP account to manage their debt repayments. Capacity limited to 36 clients per year.
- CAP Money course – Financial Literacy training
- CAP Job Clubs – Employment support

5.2.5 Advice Service Mapping

5.2.6 An up to date list of advice services available to people in South Leeds was circulated. The information will be used to help agencies signpost residents to the most appropriate source of help and will also go onto the South Leeds Debt Forum Website. The mapping exercise has identified a lack of face to face debt advice available in South Leeds compared to other parts of the City.

5.2.7 Members of the debt forum agreed to develop a proposal for a 1 year pilot of the Money Buddies scheme (face to face support delivered by trained volunteers), subject to funding and based on work already developed by Ebor Gardens Advice Centre. The proposal will require Area Committee support to progress.

5.2.8 United Leeds Debt Forum Event

5.2.9 The final agenda was circulated for the annual joint meeting of East, West and South Leeds Debt Forum. The event will be held on Friday 13th June at Leeds University Business School. The event will highlight a number of positive financial inclusion initiatives which have been developed in Leeds.

5.2.10 The last meeting of the South Leeds Debt Forum took place on Tuesday 20th May, 11-1pm, Oulton Institute. An update will be provided at a future Area Committee.

6.0 Updates by theme: Environment & Community Safety – Lead Member: Cllr Adam Ogilvie

6.1 Inner South Environmental Sub-Group

6.1.1 The last meeting of the group took place on the 7th May and the minutes will be submitted to a future meeting of the Area Committee.

6.2 Community Safety

Partnership and priorities

6.2.1 The Safer Leeds Executive priorities for 2014/15 are as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**.
- Continued focus on reducing domestic **burglary** and its impact across Leeds.
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership met on 29th April 2014. The Partnership reviewed the action plan and received an update on progress made in integrating services. Further to the workshop held on 2nd April, a set of Design Principles were approved to guide the development of Neighbourhood Teams across Inner South. A Design Team will ensure that co-location at three key sites is developed.

The three sites are Dewsbury Road One Stop Centre (City and Hunslet ward), Elland Road Police Station (Beeston and Holbeck ward) and St George's Centre (Middleton Park ward).

- 6.2.3 **Child Sexual Exploitation:** A Level one awareness briefing session was held on 24th March. Colleagues from services working with young people, families and communities attended. Specialist services gave presentations on their roles and showed DVDs that highlight the issues. A follow up evaluation is planned and further sessions will be arranged later in the year.
- 6.2.4 **Burglary:** There has been significant progress in reducing burglary in Inner South Leeds. In order to maintain these reductions, the top 20 wards of concern will continue to focus their attention on reducing burglary even further. Beeston & Holbeck and Middleton Park wards are in the top 20 and a multi agency burglary workshop was held 7th May. The workshop will identify areas where improvements can be made and will develop an action plan to address the issue. Members will be updated on progress after the meeting.
- 6.2.5 **Female Genital Mutilation:** At the invitation of the Chair at the March Area Committee meeting a member of the public raised the issue of female genital mutilation which affects some communities in the Inner South area. Members agreed this was an important issue and would consider the best way to approach it. **Appendix 3a&b** provide a briefing paper and an extract from the report: "Feedback from 'Untold Stories' conference, Leeds BME Women's Forum 12 March, 2014".

7.0 **Updates by theme: Health and Wellbeing – Lead Member: Cllr Paul Truswell**

7.1 Run promotional awareness raising campaigns on dangers of Niche Tobacco

- 7.1.1 Year 2 – funding approved for continuing programme to develop sustainable arrangements with VCFS and mainstream services.
- 7.1.2 The work carried out in Year 1 led to the project being entered into the Public health category of the Local Government Chronicle (LGC) awards. This category is intended to recognise the contribution of councils, and partners, which are making the most of their new powers. A record breaking 640 entries were submitted for this year's awards with over 80 organisations in the final. On this occasion the award went to South Tyneside MBC but Councillor Bill Urry of the West Yorkshire Trading Standards Committee said "I would like to congratulate the niche tobacco team on this fantastic achievement. At a time of massive change in the way services are delivered the niche tobacco team have found common ground in order to benefit the communities we serve and this nomination is testament of their hard work".

7.2 Mental Wellbeing

- Promoted and engaged communities in dementia friendly activity and in taking up oblong training.
- Awaiting revised Mental Health Service directory to run local event to promote.

- Looking to establish a partnership sub group to explore ideas to address mental wellbeing in Beeston and Holbeck area.

7.3 Financial Fitness Project – Dawn Mason (West Yorkshire Joint Services)

7.3.1 In May 2013, £17,000 was allocated to West Yorkshire Trading Services to run the Financial Fitness Leeds Project. This project aims to improve the financial health and wellbeing of residents in the South East. Workshops were delivered in key community “hubs” providing residents with a better understanding of the potential impacts of the impending Welfare Reforms, increasing knowledge, skills and understanding of banking, budgeting and money management, empowering them to make more informed financial choices, enabling them to become more confident consumers, using preventative concepts to avoid financial difficulties. **Appendix 4** provides an interim report on the programme.

8.0 **Updates by theme: Adult Social Care – Area Lead: Cllr Judith Blake**

8.1 **Adult Social Care Better Lives Programme**

8.1.1 Members will be aware that the Adult Social Care Better Lives programme comprises three key strands – enterprise; housing, care and support, and integration. Alongside improving people’s experience of social care and support, one of the principal aims of the Better Lives programme is to ensure the longer term financial viability of Adult Social Care in a time of significant funding reductions for Local Government.

8.1.2 Targets associated with all three strands are included in the Council’s City Priority Plan. A range of initiatives varying in size and complexity are making significant progress in transforming services for people with care or support needs in the City, whilst also helping to address the financial challenge.

8.1.3 A report to Scrutiny Board providing an update on some of the developments in a number of the initiatives in each of the three strands was presented in December 2013, a copy of the report is available on request from Area Support Team.

8.2. **South Leeds Independence Centre**

8.2.1 The South Leeds Independence Centre opened in April 2013 and is a pioneering Leeds service designed to avoid unnecessary admission to hospital or residential care and to support people to leave hospital sooner. The Centre is the city’s first intermediate care unit, providing 40 community intermediate care beds. The unit is jointly commissioned by Leeds City Council and NHS Leeds South and East CCG, with Leeds Community Healthcare NHS Trust as the lead provider.

8.2.2 Since opening South Leeds Independence Centre (SLIC) has admitted over 400 people, preventing approximately 200 hospital admissions and facilitating 200 hospital discharges. Almost 65% of people discharged from SLIC have returned home successfully. SLIC has had visits from a variety of people including MPs, Department of Health representatives, Local Councillors and Managers from partner organisations wanting to replicate what SLIC aims to achieve. SLIC was successful in winning the “team of the year award” at the Leeds Community Healthcare Annual General Meeting in 2013. This was in recognition for successfully integrating two separate organisations

(Leeds City Council and Leeds Community Healthcare NHS Trust) in a joint workforce that has a shared vision for helping patients to attain their goals and remain as independent as possible through recovery, reablement and rehabilitation.

9.0 Integrated Locality working

9.1 Community Committees 2014/15 Update

- 9.1.1 Members will be aware of the Council's ambitions to improve the way it works and how decisions are made in local areas. Community Committees aim to encourage a new style of collaborative working with residents, services and partners.
- 9.1.2 The development of a new approach to build on the work of Area Committees to improve democratic leadership locally, and provide a more meaningful way of involving people in decisions that affect their local neighbourhood, has been approved by the Executive Board. It is anticipated that the Council's AGM scheduled for 9th June 2014 will give formal approval for the establishment of Community Committees.
- 9.1.3 Through consultation with Members and officers, design principles have been agreed which will allow each community committee to operate in the way best suited to them and their locality, whilst abiding by the underpinning principles.
- 9.1.4 Work will continue to prepare for the proposed changes. This will include consideration of the engagement opportunities, improved communications and branding. If approved at the Council's AGM on 9th June, the first Inner South Community Committee will take place on 3rd September 2014 when a more detailed report will be presented.

9.2 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

- 9.2.1 The next meeting of the Board will be held on the **21st July 2014, 10am at Elland Road Police Station**. Discussions will focus on the development of an Action Plan for 2014/15 in conjunction with partners and agencies. The minutes from the meeting will be presented at a future Area Committee meeting.

9.3 City and Hunslet Neighbourhood Improvement Board (NIB)

- 9.3.1 The last meeting of the Board was held on the **6th of May 2014**. Discussions focused on priorities and actions for the area and a review of progress to date. **Appendix 5** provides a summary of the action plan to date.

9.4 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

- 9.4.1 The last meeting of the Board was held on the **29th of April 2013**. Minutes of the meeting are attached at **Appendix 6**. Discussions include:
- Review of action plan
 - Environmental Services in Middleton Park Ward
 - Georges Centre (Community Hub for South Leeds)
 - Update on work of the Debt Forum
 - Neighbourhood Policing in Middleton Park

- European Social Fund (Community Led Local Development)
- Multiple Choice Recovery
- Middleton and Belle Isle – Health and Wellbeing Challenges

9.5 Inner South Community Celebration Event

9.5.1 Following the success of the Community Celebration event held at the Civic Hall on 1st May 2013, Members agreed to support an event for 2014. Details of the event are:

Event date: 11th June 2014
 Location: Civic Hall, Banqueting Suite
 Timing: 6.00 pm – 8.00 pm

9.5.2 The event will be hosted by the Inner South Area Committee in partnership with local community groups. It will provide an opportunity for Area Committee to say thank you to the organisations and partners for the work they do in local communities.

9.5.3 Invitations have been sent to partners and community groups and arrangements for the event are progressing.

10.0 **Localism**

10.1 Holbeck Neighbourhood Plan

10.1.1 Two major steps have been achieved since the last meeting of the Area Committee. Firstly, the Holbeck Neighbourhood Forum has been designated by LCC as the organisation to take forward the Neighbourhood Plan. Secondly, the Forum has held its first AGM and elected its Board which includes a majority of local residents. The Board will be responsible for leading on developing the Plan and Forum.

10.1.2 The Board will be supported by Planning Aid England following a successful application by the Board for grant funding from the DCLG via Locality. The content, publicity and community projects task groups continue support the development of the Plan and of the Forum and present progress reports to the Forum meetings. These task groups include residents, LCC Officers, Planning Aid volunteers and business representatives.

10.1.4 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, other tasks groups when required and working to promote the Plan through the website. The NIO facilitates the Community Projects task group which meets regularly to deliver small community projects. The NIO co-ordinated the production and delivery of a newsletter to every home in Holbeck promoting the AGM and providing an update about the Plan. The Area Support Team has also supported the Forum meeting and the content of Plan task group in particular.

10.2 Community First Grants (Health for all)

10.2.1 2014 is the final year and all funding must be allocated by December 2014. All panels have recently met and it is anticipated that one further meeting will take place where final allocations will be made. An update on allocations will be provided to the September Area Committee.

11.0 **Corporate Considerations**

11.1 **Consultation and Engagement**

11.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

11.2 **Equality and Diversity / Cohesion and Integration**

11.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

11.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

11.2.3 A light touch Equality Impact Assessments is carried out for all projects.

11.3 **Council Policies and City Priorities**

11.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

11.4 **Resources and Value for Money**

11.4.1 There are no resource implications as a result of this report.

11.5 Legal Implications, Access to Information and Call In

11.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

11.5.2 There are no key or major decisions being made that would be eligible for Call In.

11.5.3 There are no legal implications as a result of this report.

11.6 Risk Management

11.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

12.0 Conclusions

12.1 The report provides up to date information on key work areas of the Area Committee.

13.0 Recommendations

13.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate;
- b) consider and approve Youth Activities fund applications (**Appendix 2**);
- c) agree to delegate authority to the Children & Young People Sub group to make decisions on further applications outside of the Area Committee following consultation with Members.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.